

1 **UNITED STATES DISTRICT COURT**
2 **DISTRICT OF NEVADA**

3 Case No.: 3:25-cv-00180-ART-CSD

4 ANDREA WOOD,
5 Plaintiff

Order

6 v.

7 JANSEN WOOD and MELISSA WOOD,
8 Defendants

9 Plaintiff has filed a civil complaint. (ECF No. 1.) The Local Rules of Practice for the
10 District of Nevada provide: “Any person who is unable to prepay the fees in a civil case may
11 apply to the court for authority to proceed *in forma pauperis* (IFP). The application must be
12 made on the form provided by the court and must include a financial affidavit disclosing the
13 applicant’s income, assets, and liabilities.” LSR 1-1.

14 Plaintiff’s complaint was not accompanied by an IFP application or the \$405 filing fee
15 (consisting of the \$350 filing fee and \$55 administrative fee). Plaintiff has **30 days** from the date
16 of this Order to either file her completed IFP application or pay the full \$405 filing fee. If
17 Plaintiff files her completed IFP application, the court will screen the complaint under 28 U.S.C.
18 § 1915(e)(2)(B), which requires dismissal of a complaint, or any portion thereof, that is frivolous
19 or malicious, fails to state a claim upon which relief may be granted, or seeks monetary relief
20 against a defendant who is immune from such relief.


21 If Plaintiff fails to timely file a completed IFP application or pay the filing fee, the court
22 will recommend dismissal of this action without prejudice.
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1 Additionally, on April 9, 2025, the court received a notice that mail sent to Plaintiff was
2 returned as undeliverable. Under Local Rule IA 3-1, an attorney or pro se party must
3 *immediately* file with the court written notification of any change of mailing address.

4 Plaintiff shall file a notice of change of address within **30 days** of the date of this Order.
5 A failure to provide a notice of change of address may result in dismissal of the action or other
6 sanction deemed appropriate by the court. LR IA 3-1.

7 **IT IS SO ORDERED.**

8 Dated: April 9, 2025

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12 Craig S. Denney
13 United States Magistrate Judge
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